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Europe for Citizens

2014 - 2020



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General objectives

Specific objectives

Annual priorities

General programme features



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Two general objectives:

- contribute to the citizens' understanding of the Union, its history and diversity
- foster European Citizenship and improve conditions for civic and democratic participation at Union level



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Two specific objectives:

- raise **awareness of remembrance**, common **history** and **values** and the Union's aim that is to **promote peace**, its values of **wellbeing** of its peoples by **stimulating debate**, **reflection** and **development of networks**
- encourage **democratic and civic participation** of citizens at Union level, by developing citizens' **understanding of the Union policy** making process and promoting **opportunities for societal** and **intercultural engagement** and **volunteering** at Union level



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Annual priorities 2016:

Strand 1: European remembrance

- Commemorations of major historical turning points in recent European history
- Civil society and civic participation under totalitarian regimes
- Ostracism and loss of citizenship under totalitarian regimes: drawing the lessons for today
- Democratic transition and accession to the European Union



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Annual priorities 2016:

Strand 1: European remembrance

1936 Beginning of the Spanish Civil War

1956 Political and social mobilisation in central Europe

1991 Beginning of the Yugoslav Wars

1951 Adoption of the United Nations Convention relating to the Status of Refugees in relation with the post WWII refugee situation in Europe



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Annual priorities 2016:

Strand 2: Democratic engagement and civic participation

- *Understanding and Debating Euroscepticism*
- *Solidarity in times of crisis*
- *Combatting stigmatisation of "immigrants" and building counter narratives to foster intercultural dialogue and mutual understanding*
- *Debate on the future of Europe*



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General features of the programme:

- Equal access
- Transnationality and local dimension
- Intercultural dialogue
- Volunteering – expression of active European citizenship



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The 3 programme strands:

1. European remembrance
2. Democratic engagement and civic participation
3. Horizontal Action: Valorisierung (no call open to date)



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1. European remembrance:

- Active reflection on European cultural diversity
- Projects reflecting on the causes of totalitarian regimes in Europe and commemoration of the victims
- Focus also on other defining moments and reference points in recent European history
- Preference will be given to projects dealing with tolerance, mutual understanding, intercultural dialogue and reconciliation as well as projects reaching the younger generations



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Projects under this strands should:

- Include different types of organisations (local authorities, NGOs, research institutes etc.)
- Develop and implement different activities and actions
- Involve citizens coming from different target groups
- be implemented on a transnational level **OR** with a clear European dimension.



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Eligible applicants:

- Public local/regional authorities or non profit organisations, civil society organisations, survivors' associations, cultural, youth, educational and research organisations, associations of twinned towns



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Minimum number of partner organisations:

- One organisation from one participating country
- Preference for transnational projects!



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Grant: max. 100.000 Euro per project

Duration: max. 18 months



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Basis for the calculation of the project budget:

- Number of participants at single events
- Number of partner countries
- Additional co-ordination costs



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No. of participants	25/50	51/75	76/100	101/125	126/150	151/175
No. of countries						
1-3	12500	15000	17500	20000	22500	25000
4-6	15000	17500	20000	22500	25000	27500
7-9	17500	20000	22500	25000	27500	30000
10-12	20000	22500	25000	27500	30000	32500
13-15	22500	25000	27500	30000	32500	35000
>15	25000	27500	30000	32500	35000	37500



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No. of participants	176/200	201/225	226/250	251/275	276/300	>300
No. of countries						
1-3	27500	30000	32500	35000	37500	37500
4-6	30000	32500	35000	37500	40000	40000
7-9	32500	35000	37500	40000	42500	42500
10-12	35000	37500	40000	42500	45000	45000
13-15	37500	40000	42500	45000	47500	47500
>15	40000	42500	45000	47500	50000	50000



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Co-ordination costs

No. of partners	Amount
≤ 5	2250
>5 und ≤ 10	5250
>10 und ≤ 15	7500
> 15	10000



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2. Democratic Engagement and civic participation:

- Focus on civic participation in the broadest sense with activities directly linked to Union policies to concretely participate in the Union policy making process
- Initiatives that develop opportunities for mutual understanding, intercultural learning, solidarity, societal engagement and volunteering at Union level



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3 Measures:

- a) Town Twinning
- b) Networks of Towns
- c) Civil society projects



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Town twinning projects:

- Bringing together a wide range of citizens from twinned towns around topics in line with the objectives of the programme
- Mobilizing citizens at local and Union level to debate on concrete issues from the European political agenda
- Promote civic participation in the Union policy making process
- Develop opportunities for societal engagement and volunteering at Union level



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Twinning in the understanding of largo sensu:

- Municipalities with signed twinning agreements
- Municipalities engaged to sign twinning agreements in the near future
- Municipalities having other forms of partnerships fostering their co-operation and cultural links



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Eligible applicants:

- a) Municipalities from participating countries
- b) Twinning committee from a participating country
- c) Non profit organisations representing local authorities

Eligible countries:

All 28 EU member states, EFTA countries, Albania,
Serbia, FYROM, BiH



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Preconditions for eligibility:

- Minimum 2 municipalities from two eligible countries which at least one is an EU member state
- Minimum 25 invited participants (international participants) sent by eligible partners



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Maximum duration: 21 days

Location for the project: partner country

Maximum grant: 25.000 Euro

Minimum grant: 5000 Euro

Minimum number of partners: 2



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Calculation of the grant:

Lump sum calculation only depending on:

- a) Number of invited participants



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No. of participants	Amount
25/40	5000
41/55	7500
56/70	10000
71/85	12000
86/100	14500
101/115	16500



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No. of participants	Amount
116/130	18000
131/145	20000
146/160	22000
161/175	24000
>175	25000



Award criteria:

1. **Consistency (30%)** with the objectives of the Europe for Citizens Programme (activities, outcomes, thematic focus)
2. **Quality of the activity plan (35%)** (Coherence, effectiveness, European dimension)
Priority for projects with different types of organisations, different types of activities, different working methods
3. **Dissemination (15%)** (realistic and practical dissemination plan)
4. **Impact and citizens involvement (20%)** (impact, sustainability, active participation, broad participation, priority for projects involving citizens from underrepresented groups or with less opportunities)



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Quantitative award criteria:

Geographical balance



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Submission deadlines:

- 2 submission deadlines per year
- 1st of March and 1st of September each year
- Project start: 4 months after the submission (1st July, 1st January)
- Submission 2016: 1st of March and 1st of September 2016



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Networks of Towns



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Main features of networks:

- thematic and long-lasting cooperation between towns
- range of activities around the subject(s) of common interest
- defined target groups with relevance for the subject
- basis for future initiatives and actions



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Eligible applicants:

- a) Towns and municipalities
- b) Twinning committees
- c) Local / regional authorities
- d) Federations / associations of local authorities
- e) Non profit organisations representing local authorities

Eligible partner organisations:

In addition: non profit civil society organisations



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Eligible countries:

All 28 EU member states, EFTA countries, Albania,
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Eligible activities:

- project duration is max. 24 months
- one project must contain min. 4 single events
- detailed action plan must be foreseen in the application
- maximum grant: 150.000 EUR
- min. 4 participating countries (one must be an EU member state)
- min. 4 organisations
- 30% of the total participants must be invited participants
(per project, not per event!)



Award criteria:

1. **Consistency (30%)** with the objectives of the Europe for Citizens Programme (activities, outcomes, thematic focus)
2. **Quality of the activity plan (35%)** (Coherence, effectiveness, European dimension)
Priority for projects with different types of organisations, different types of activities, different working methods
3. **Dissemination (15%)** (realistic and practical dissemination plan)
4. **Impact and citizens involvement (20%)** (impact, sustainability, active participation, broad participation, priority for projects involving citizens from underrepresented groups or with less opportunities)



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Quantitative award criteria:

- Geographical balance



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Further important hints:

- Detailed programme for every single event
- Describe the effects of the project on a long lasting co-operation of participating municipalities / organisations
- Preference for different working methods
- Focus on discussion, debate, involvement, education
- Discussion of European policy effects on local level
- Foresee time for debate and exchange of experiences
- Possible invitation of experts and external trainers



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Submission deadlines:

1st of March and 1st of September each year

Project start: earliest 4 months after submission deadline

Submission deadlines 2016: 1st of March and 1st of September 2016



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Further features:

- Maximum grant: 150.000 Euro
- lump sum calculation for the whole project

Calculation basis:

- Number of participants at single events
- Number of partner countries at single events



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13-15	37500	40000	42500	45000	47500	47500
>15	40000	42500	45000	47500	50000	50000



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Grant agreement / grant decision:

40% of the grant at the project start

Up to 60% of the grant after acceptance of the final report



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Reporting:

- Online final report about the project implementation and numbers of participants
- List of participants in original for each event day
- Programme of events
- Mentioning of the project on the website of the applicant (text suggestion will be given by the EC)



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3. Civil society projects

- Invite citizens for reflection and debate on the annual priority themes of the programme at local and European level
- Propose concrete solutions
- Actively involve a large number of citizens in the implementation
- Setting the basis for long lasting networks
- Promoting opportunities for solidarity, societal engagement and volunteering at Union level



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Projects must include at least two of the following three types of activities:

- Promotion of societal engagement and solidarity: promote debate, campaigns on the themes of common interest, making the link to the European political agenda
- Gathering of opinions: individual opinions of citizens on a specific topic, favouring a bottom up approach (use of social networks etc.) and media literacy
- Volunteering: promoting solidarity among Union citizens and beyond



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Project duration: max. 18 months

Minimum number of partners: 3 (one must be from an EU member state)

Maximum grant: 150.000 Euro

Lump sum calculation depending on numbers of participants at events!



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Eligible applicants:

Non profit organisations, including civil society organisations, educational, cultural and research organisations

Eligible partner organisations:

Local / regional authorities or non profit organisations, civil society organisations, educational, cultural or research organisations, town twinning committees or networks

Eligible partner countries :

All 28 EU member states, EFTA countries, Albania, Serbia, FYROM, BiH



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Submission deadlines:

1st of March each year

Project start: earliest 1st of August after the submission



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Co-ordination costs

No. of partners	Amount
≤ 5	2250
>5 and ≤ 10	5250
>10 and ≤ 15	7500
> 15	10000



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Most important requirement for the participation:

PIC – Participant Identification Code

Website:

<http://ec.europa.eu/education/participants/portal/desktop/en/organisations/register.html>

Upload form legal entity and financial identification!

http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm

http://ec.europa.eu/budget/contracts_grants/info_contracts/financial_id/financial_id_en.cfm



Register an Organisation

To participate in proposals and projects, you must register your organisation first.

After registration, a unique identifier is assigned to your organisation

This is the 9-digit **PIC (Participant Identification Code) number** that will be used as a reference by the Commission in any future interactions. A **single registration** is required for each organisation in the system.

Please keep the legal data of the organisation and programme related information at hand. You can check the information you will need for the registration in the documentation of the call for proposals. Please note that you have to register your organisation before submitting a project application.

You can pause the registration process at any time and continue it later. The system automatically saves your draft registration and will keep it until you complete it or for up to one year after its last edit.

REGISTER ORGANISATION

RESUME REGISTRATION

How to update your organisation data?

Modify registered data

If the Validation Services have not started the validation of your data yet:

To modify the data of your organisation, click the **My Organisations** option in the Organisations menu, then click the **ED button** next to the name of your organisation.

Upload supporting documents

If the Validation Services have already started the validation process:

You are able to **upload additional documents up to 10 MB**. Once uploaded, these documents may not be withdrawn or modified.

Modify validated data

If your data has been validated by the Validation Services:

Only the **Legal Entity Appointed Representative (LEAR)** (or a person with the Account Administrative role for your organisation) is authorised to request organisation data modifications and provide the supporting documents via the **My Organisations** option in the Organisations menu.



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EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)

External

EUROPA > Authentication Service > Login

Login [New password](#) [Sign Up](#) [Help](#)



(authenticates your identity on European
Commission websites)

Participants Portal
requires you to authenticate

Login [Not registered yet](#)

Is the selected domain correct?
External [Change it](#)

Username or e-mail address *

Password *

[More options...](#)

Login!

[Lost your password?](#)

* Required fields



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English(en)

WELCOME ORGANISATION ADDRESS CONTACT PROGRAMME SUBMIT DONE

Registration overview

The Registration Wizard will guide you through the process of registration. At the end, it will assign and display the Participant Identification Code (PIC) of your organisation. Please keep the basic legal information (Registration extract, VAT data) of the organisation at hand so you can fill in the forms quickly and correctly. The registration process normally takes about 5-10 minutes to complete.

The current Welcome page will prompt you for some preliminary information about your organisation required to check if this organisation has already been registered, as well as to identify any existing PIC numbers of similar organisations that could potentially match your request.

Please enter the data of the organisation that you are registering. If you register on behalf of another entity, please fill in the data accordingly.

Note: To access a previous registration of yours, close this window and select the relevant PIC number from "My Organisations" > "Organisation" tab in the Participant Portal.

Welcome

What is the Legal Name of your organisation?

What is the Country of registration?

Close



WELCOME ORGANISATION ADDRESS CONTACT PROGRAMME SUBMIT

Organisation data

Please enter the required data for the organisation you are registering.

If you are registering on behalf of another organisation, click "Yes" on the respective prompt at the top of the page. In this case, the Participant Identification Code (PIC) that is assigned at the end of the registration process will be associated with that other organisation, so please provide contact data that is relevant to that entity, including a Contact Person who will be requested to provide supporting documents during the process of validation of the data.

Enter information about your organisation

Are you registering on behalf of another organisation? No Yes

Is the organisation a Legal Person? Yes No, I'm a natural person.

Is it a non-profit organisation? Yes No

Is it a public body? Yes No

Is it a NGO? Yes No

Business Name

Business Registration Number *

Registration Date *

Registration Authority *

Establishment/Registration Country *

Region/County

Legal Name *

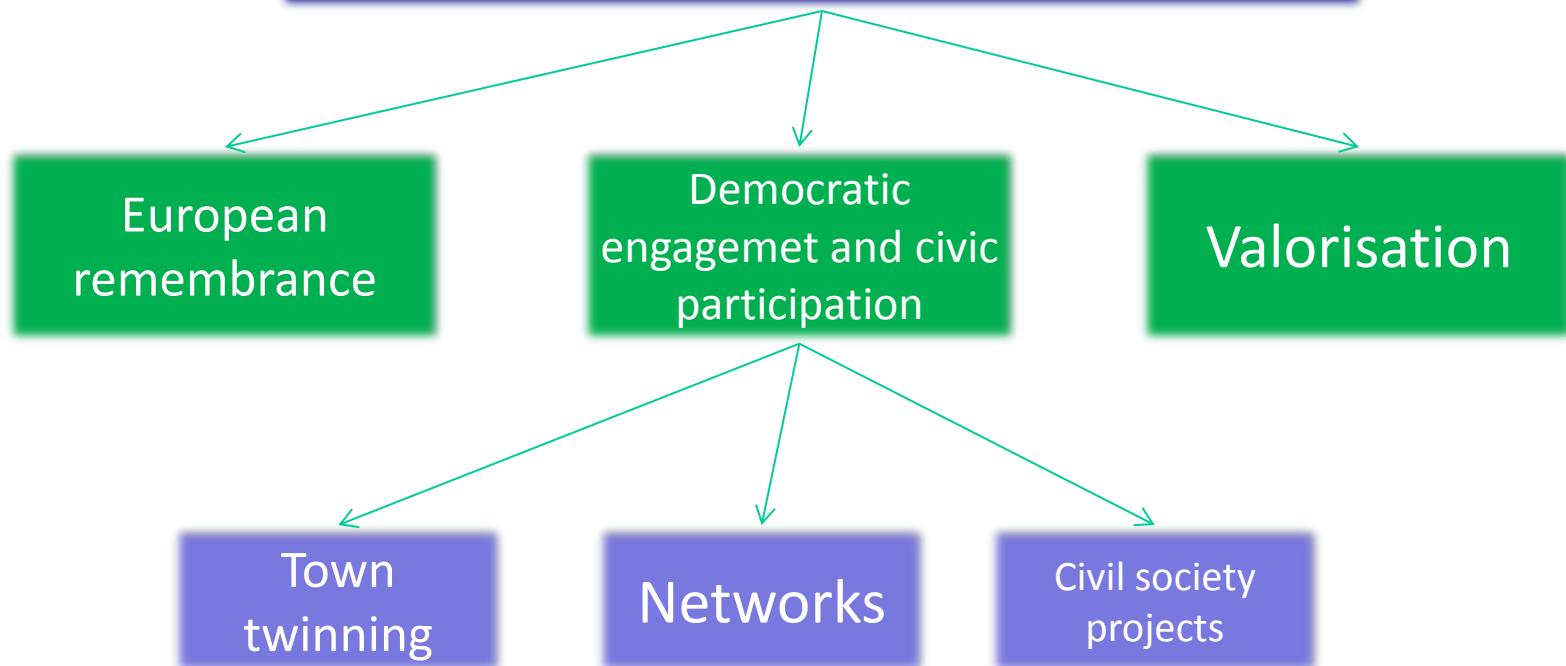
Official Language *



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Europe for Citizens 2014 - 2020





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THE website for all core information:

http://eacea.ec.europa.eu/europe-for-citizens_en



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Thanks for your attention!



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